



Pool Party Reservation Form

LancasterREC
A Healthier and Happier Community
525 Fairview Avenue
Lancaster, Pennsylvania 17603
(717)392-2115 x 147
FAX: (717) 392-8489
www.LancasterRec.org

Located on Arthur Morris Parkway
off Pitney Road

Pool phone#: (717) 392-5533

Individual/Group/Organization: _____

Contact Person: _____ Day Phone: _____

Email Address: _____ Cell Phone: _____

Address: _____ Evening Phone: _____

Activity: _____ Rental Day & Date: _____

Time: _____ Estimated Attendance: _____ Total Fee: _____

Do you want the snack bar to be open? Yes No

Pool rental payment must accompany this form. Phone reservations will be held for 2 days until payment and form are received. Check for \$75 should be made payable to the Lancaster Recreation Commission. Pool staff must be paid in cash on the evening of the party.

Swimming Party Costs: Pool parties are scheduled available evenings 6-8 p.m.

Pool Rental: \$75

Manager/lifeguard: \$20

2 Lifeguards: \$20 each

Extra 1/2 hour party fee: \$10 pool rental and \$10 for each lifeguard/manager working the party.

Parties held when pool is open will be charged regular admission rates which are \$5/adult, \$4 youth ages 5-17 and children 4 and under are free.

Special Provisions: _____

I acknowledge that I have read, understood, and agreed to comply with all rental guidelines and policies as listed on the back of this form, and am responsible for my group's compliance.

Applicant Signature

Date

-OFFICE USE ONLY-

Reservation taken by: _____ Date Received: _____

Amount of Payment Received _____ Payment type: Cash Check# _____ Date Paid: _____

General Guidelines & Policies

1. Rental fees must be paid in advance. Full payment must be mailed or be settled at the Lancaster Rec Center during office hours (Monday-Friday, 9 a.m. - 5 p.m.) before the beginning of the pool season. All reservations after the pool opening date are handled at Conestoga Pines Pool during operating hours of 12noon -6 p.m. daily. All reservations are considered tentative until we have received payment and a signed copy of this agreement. Tentative reservations are cancelled within two working days of initial scheduling if payment has not been received.
2. All noise and music must be kept at a reasonable level. This will be controlled by our pool staff.
3. Our employees have the authority to determine if participants are strictly adhering to all pool rules and regulations, and we have full authority to enforce these regulations.
4. All youth groups must be chaperoned by a minimum of one adult, for every 12 youths in attendance.
5. No admission fee may be charged to the rental group's members without prior approval from us. We must also approve the sales of goods prior to rental.
6. We reserve the right to accept or reject any application.
7. Pool management has the right to refuse admittance to anyone.
8. All fees paid will be refunded if party is rained out. Fees may be applied to another unfilled date.
9. In order to receive a refund of your rental fee, you must notify us in writing a minimum of 30 days prior to your scheduled rental. Failure to do so will result in forfeiture of the rental fee.
10. Smoking of any kind, possessing/drinking alcoholic beverages, or drug use is strictly forbidden.
11. All vehicles must be parked in authorized areas.
12. Proper bathing suits must be worn by everyone swimming.
13. No foul or abusive language is permitted.
14. Anyone with open cuts, wounds, or viral infection will not be permitted in the baby pool or main pool.
15. Babies must wear swim diapers and rubber pants in the baby pool and large pool.
16. The individual conducting the party may arrive up to 45 minutes early to set up for their party.
17. It is the responsibility of the individual conducting the party to remind party attendees that the party is over at designated time.
18. It is the responsibility of the person/organization conducting the party to bag and dispose of all party trash.
19. Daytime parties may be scheduled. The daily admission fee will be collected for every non-pool member attending.